

**Crawshawbooth Youth and Community Building Association
Meeting Wednesday 21st February 2024 – 8pm at the Hut.**

1. **Opening remarks:** Gill, Janice, Anthony, Kelly, Steve and Graeme

2. **Apologies:** Louise Cooper

3. **Minutes of previous meeting.** All agreed.

4. **Matters Arising:**

5. **Finance**

Anthony to send financial report separately.

6. **Lease update**

£20 paid to Diocese for renewal of 20 year lease.

7. **Review of leases with all groups using Hut**

New leases needed for all current users which include Dog Club, Scout groups, Cribden Explorers and District Explorers.

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Dog Club	5.30 -			9.30 -			
Scout – Beavers				6-7pm			
Scout – Cubs			6.30-8pm		6-7.30pm		
Scout – Scouts				7.30-9pm			
District Explorer							
Cribden Explorer							

Hourly rates are charged at £9.60 per hour for Scouts, £10 for Dog Club (£245 per month) and Explorers £50 per month. Explorers pay as they use, and Scouts and Dog Club pay a fixed monthly fee if they use the hut or not.

The District Explorers pay £40 **check this ** a month for the container.

8. **Building and grounds**

Disabled toilet door and 6 storage cupboard doors/locks and locks need to be replaced – Janice/Gareth to progress this. Doors have vents in due to damp issues.

Painting all walls and floor – Janice/Gareth to progress this ideally in the school holidays.

Cat poo to be removed by gardener – Janice/Gill to progress this.

New car park surface and path to the hut. Paving and drainage to consider – Graeme to progress this.

Fire extinguishers have been serviced - £85 invoice passed to Anthony to pay.

PAT testing of equipment – Graeme to progress this.

First Aid kit needs replacing – Anthony to progress this.

New padlock for front gate is needed with 10 keys and new padlock for container 6 keys – Key holder lists needed – Graeme to progress this.
Insurance – Anthony to transfer from Nick to Anthony.

8. AOB

Barclays mandate to be transferred to Treasurer.
Charity Commission names to be transferred – Anthony to progress this.

8. Date of next meeting

Meeting ended 9pm