

Crawshawbooth Youth and Community Building Association
Meeting Monday 13th May 2024 – 7.30pm on zoom.

1. **Opening remarks:** Gill, Janice, Kelly, Graeme and Louise

2. **Apologies:** Anthony

3. **Minutes of previous meeting.** All agreed.

4. **Matters Arising:**

Painting of walls and floor – the dog club use the Hut over the summer. Scouts break for the summer holidays Friday 19th July for 6 weeks.

Graeme to order new disabled toilet door.

Graeme to chase up PAT testing.

5. **Finance**

Natalie has not been in contact regarding progressing with the Treasurer Role. In the interim period Janice and Gill will manage the accounts and produce a summary for the new meeting.

Signatories currently are Gill and Nick. Kelly to be added as signatory when Nick is removed.

The scout group are behind on payments and Janice/Gill to contact the Group Leader Anthony.

6. **Lease update**

No feedback from the Diocese.

7. **Review of leases with all groups using Hut**

Janice/Louise to have the new leases for the next meeting for all users which include Dog Club, Scout groups, Cribden Explorers and District Explorers.

When the lease is written/updated any additional time requested by clubs will be charged.

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Dog Club	5.30 – 9pm			9.30 – 12			
Scout – Beavers				6-7pm			
Scout – Cubs			6.30-8pm		6-7.30pm		
Scout – Scouts				7.30-9pm	7.30-9pm		
District Explorer							
Cribden Explorer		7-9pm					

Hourly rates are charged at £9.60 per hour for Scouts, £10 for Dog Club (£245 per month) and Explorers £50 per month. Explorers pay as they use, and Scouts and Dog Club pay a fixed monthly fee if they use the hut or not.

The District Explorers pay £40 **check this ** a month for the container.

8. **Building and grounds**

6 storage cupboard doors and area have been painted by Gareth.

Gareth has requested fortnightly mowing increased to weekly mowing during the summer. Gill to progress this.

Gill highlighted the risk of the step at the back door and mats which are trip hazards. Kelly to forward a copy of the Fire Risk Assessment which was done last year.

Graeme to get prices for new flat folding chairs and to discuss with Scouts about the use of the stack of fixed tables and potentially store them elsewhere.

New car park surface and path to the hut. Graeme got a price L shape path £6300, whole car park £33,750. Another contractor coming on Sat morning to give a quote.

Insurance – Anthony to transfer from Nick to Anthony.

Charity commission names to be updated.

8. AOB

8. Date of next meeting

Tuesday 9th or 16th July 2024 at the Hut at 7.30pm

Meeting ended 8.30pm