

Crawshawbooth Youth and Community Building Association
Meeting Wednesday 6th December 2023

1. **Opening remarks:** Gill, Janice, Anthony and Kelly

2. **Apologies:** Louise Cooper

3. **Minutes of previous meeting.** Janice proposer and Gill seconds, all in favour

4. **Matters Arising:**

Outdoor lights are installed and working really well.

PAT testing still to be done. Gill and Janice to source quotes.

Keys needed for Explorers once the new container is installed and for Gareth for the grass and hedge maintenance.

5. **Finance**

Anthony to send financial report separately.

Payment to for the outdoor lights electrician made and mandate to bank for Natalie to become signatory for the bank.

6. **Lease update**

Janice has been advised by the Diocese, Daniel Bainbridge, to pay the £20 for the 20 year hut lease. All agreed to pay this.

7. **Items**

Disabled toilet door and 6 storage cupboard doors/locks and locks need to be replaced.

Painting all walls and floor.

Janice and Gill to speak to Gareth for a quote.

Dehumidifiers and heaters might need replacing in the future, one dehumidifier is faulty.

New noticeboard at the gates. Possibly requires permission from the Church and/or Council.

New car park surface and path to the hut. Paving and drainage to consider.

8. **AOB**

Promotion of the hut to other community users in the spring.

8. **Date of next meeting**

Next meeting Wednesday 6th March 2024 8.15pm at the Hut.

Meeting ended 20:30